

## Verification Policy

South Texas College of Law Houston will verify the information submitted on the FAFSA for any student who meets the following conditions:

- Is selected for verification by the U.S. Department of Education and
- Accepts Federal Work-Study as part of his/her financial aid package

The information verified by the STCL Houston will depend upon the selected criteria as determined by the U.S. Department of Education. The following information may be verified as well as other information that may be in question:

- Adjusted Gross Income (AGI)
- Income tax paid
- Household size and number in college
- Certain untaxed income
- Demographic data

### FASFA COMMENT CODE POLICY

Frequently, the U.S. Department of Education flags a student's FAFSA for irregularities through the use of a "Comment Code" that can include one or more of the following:

- Undergraduate Subsidized and Unsubsidized aggregate debt limit met
- Undergraduate and Graduate aggregate debt limit met
- Over-award of Undergraduate Subsidized or Unsubsidized loan
- Defaulted Subsidized, Unsubsidized, or Perkins Loan
- Bankruptcy filing
- Citizenship Status
- Social Security Number, name, or date of birth mismatch
- Overpayment of a Federal Grant or Loan
- Mismatched income data on FAFSA filed for two consecutive years
- Four or more previous institutions attended within a three-year period
- Selective Service Registration Requirement not met for males
- Veteran status

**Notification** – The Office of Scholarships and Financial Aid Office will notify a student by email if he/she has been selected for verification or has been assigned a comment code by the U.S. Department of Education. The email will specify what documents will be required by the student.

**Deadline** – the deadline for a student to submit the required verification or other documentation will be 30 days from the date of the first email request. No student will be awarded or disbursed federal student aid until all documents have been reviewed and the data in question has been resolved.