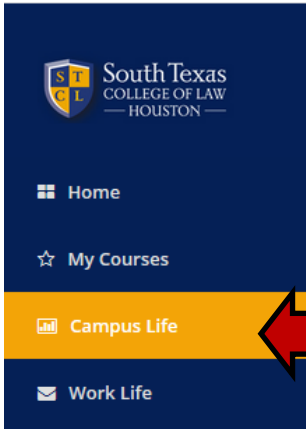


How to Enroll In E-Refund



Student Self-Service

- Academic Services
- Check Grades
- Class Schedules
- Enroll & Manage eRefund
- Exam Numbers
- Pay by Check

1. Logon to Stanley and click on the Campus Life tab. Then click on the Enroll & Manage eRefund link under Student Self Service.

Personal Student and Financial Aid Employee & Student Worker

Search Go

Personal Information

Addresses, emergency contacts, e-mail, marital status, SSN change information, security question.

Employee, Student-workers

Time sheets, time off, benefits, leave or job data, paystubs, W2 and W4 forms, W4 data.

Finance

Create or review financial documents, budget information, approvals.

Student & Financial Aid

Apply for admission, register, view academic records and financial aid.

2. Select Student & Financial Aid.
Note: Menu items may differ depending on roll (employee, student, work study, etc.)

Personal Student and Financial Aid Employee & Student Worker

Search Go

Student Self-Service

3. Select Student Account.

Registration

Check your registration status, class schedule, register, add or drop classes

Student Records

View your academic records and exam numbers. Apply to remove incomplete courses

Financial Aid

Apply for Financial Aid, Review the status of your financial aid application, require

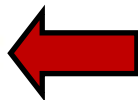
Student Account

View accounting services information, holds and make payments.

Search Go

Student Account

- Account Summary
- Account Summary by Term
- Account Detail for Term
- View Holds
- Pay by Check
- Enroll & Manage eRefund



4.
Select Enroll & Manage eRefund.



South Texas College of Law - Online Payments

Your Account

Current Balance \$1,000

[Click here to make a payment](#)
(Zero or credit balances are not displayed)

Saved Accounts

You have no saved payment methods. [Add New](#)

Your Recent Payments

You have no recent payments. [View All](#)

eRefund

[Click here to enroll in Direct Deposit for your Refunds](#)



5.
Select Click here to enroll in Direct Deposit for your Refunds.



6.

South Texas College of Law - Online Payments

eRefund Signup

Your current status is: **Not Yet Enrolled.**

Do you want to use eRefund for direct deposit? *

- Yes, I want refunds deposited directly into my bank account.
- No, I want to continue to receive refunds by check.



Cancel

Continue



South Texas College of Law - Online Payments

eRefund Signup

Enter your bank account information

Name for this Account * ex: 'My Checking' or 'Savings Acct'

Account Holder Name *

Account Type* Checking Savings

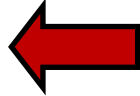
New Account Number *

Confirm Account Number *

Routing Transit Number * What are my Routing Transit and Account Numbers?

Cancel

Continue



South Texas College of Law - Online Payments

eRefund Signup

Please confirm the following banking information and agree to the terms below. Clicking on Submit will update your eRefund information.

Account Name: My eRefund

Account Holder Name: George Smith

Account Type: Checking

Account Number: XXXX21

Routing Transit Number: 1234567

Bank Name: FROST BANK, SAN ANTONIO, TX

Please read and indicate your agreement to the following terms and conditions by checking the box below.

Terms and Conditions

[Printable Agreement](#)

South Texas College of Law eRefund Terms and Conditions

I authorize South Texas College of Law to initiate direct deposit student account refunds to my account and financial institution indicated above, and if necessary to initiate reversing entries for the purpose of

* I agree to STCL's terms and conditions

Use your student ID beginning with G as your electronic signature

Electronic Signature: *

Cancel

Submit



Note: Your G# is on your student ID card.



eRefund Signup

Your current status is: **Enrolled.**

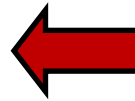
[Withdraw from eRefund](#)

Your current eRefund account:

Name	Type	Account No	Bank Name	Edit
My eRefund	Checking	XXXX56	FROST BANK, SAN ANTONI	Edit

[Add a New Account](#)

[Return to Your Account page](#)



Your Account

Current Balance \$1,000

[Click here to make a payment](#)

(Zero or credit balances are not displayed)

Your Recent Payments

[View All](#)

You have no recent payments.

eRefund

eRefund: Enrolled

[Edit](#)



Saved Accounts

[Add New](#)

My eRefund

[Edit](#)