

**SPURGEON E. BELL  
SCHOLARSHIP AND STUDENT AID FUND  
SHORT-TERM LOAN APPLICATION**

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**PART A – (To be completed by STUDENT and submitted to Financial Aid Office)  
After completing PART A, save the form to your computer and email it to [finaid@stcl.edu](mailto:finaid@stcl.edu)**

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

STUDENT G#: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_

WORK PHONE: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_

AMOUNT REQUESTED: \_\_\_\_\_  
(Maximum \$1000)

REPAYMENT DATE: \_\_\_\_\_  
(Max. 60-days after application date & not to exceed graduation date)

REASON (Be specific – must be an emergency):  
\_\_\_\_\_  
\_\_\_\_\_

I understand that this emergency loan must be repaid in 60 days. I understand that if I do not repay this loan within 60 days, that a financial hold will be placed on my account. Furthermore, I understand that I will not be allowed to register for classes or receive transcripts until this hold is removed. I understand and accept all terms of this emergency loan as stated on the application and in the Student Handbook.

Student Signature (type name)

Date

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**PART B – FOR FINANCIAL AID OFFICE USE ONLY**

WAS APPLICATION RECEIVED DURING ENROLLED PERIOD? YES \_\_\_\_\_ NO \_\_\_\_\_

HOURS CURRENTLY ENROLLED: \_\_\_\_\_ HOURS COMPLETED: \_\_\_\_\_ CUMULATIVE GPA: \_\_\_\_\_

\_\_\_ APPROVED      Loan Amount: \$ \_\_\_\_\_

\_\_\_ DENIED

REASON FOR DENIAL (from FAO):

\_\_\_ 2X Late Repayment

\_\_\_ Application was not received during enrollment period.

\_\_\_ GPA is below 2.300, Assoc. Dean must approve loan.

**Exception:** (If denied by FAO)

\_\_\_ APPROVED

\_\_\_ DENIED

COMMENTS:  
\_\_\_\_\_  
\_\_\_\_\_

Financial Aid Office \_\_\_\_\_

Date

Associate Dean's Signature \_\_\_\_\_

Date

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**PART C – ACCOUNTING SERVICES OFFICE USE ONLY**

PRIOR LATE REPAYMENT: \_\_\_\_\_ NO \_\_\_\_\_ 1X \_\_\_\_\_ 2X (Loan must be denied)

CHECK #: \_\_\_\_\_ CHECK DATE: \_\_\_\_\_ LOAN#: \_\_\_\_\_

DATE REPAYED: \_\_\_\_\_

LATE: \_\_\_\_\_