

## **Guidelines for Documentation of a Visual Disability**

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- I. Submit an official notice of testing accommodations granted for each standardized test you have taken with accommodations; SAT, ACT, LSAT.
  
- II. Submit a letter documenting provision of accommodations at any secondary institutions, if applicable.
  
- III. Submit a report from an Optometrist, Ophthalmologist, Vision Specialist, or similarly trained medical professional.
  1. Submit specific designation as Blind or Low Vision and/or a Texas Interagency Eye Examination Report dated within the past 12 months. If vision is stable, a statement to that effect and the most recent documentation is usually sufficient. Information should also include age of onset, diagnosis, prognosis, and best corrected vision.
  2. Include a narrative report describing functional limitations on major life activities as a result of a visual disability. Deficits may include, but are not limited to: impact on ability to utilize standard educational materials, orientation and mobility, academic skill development
  3. Describe recommended accommodations, directly related to functional limitations described above.
  4. Describe recommended services, strategies, or other supports, including assistive technology that may benefit the individual in a higher education environment, including suggestions about how assistive technology may be used.

Information provided to document the presence of a disability may be insufficient to determine the most appropriate accommodations required to eliminate barriers caused by the disability. Additional information may be requested that will better assist us in determining the best approach to meeting your accommodation requests. Information requested may include a Psycho-educational Evaluation including standardized measures of aptitude (intellectual functioning) and academic functioning in reading and writing. You will be notified, in writing, if additional information is required.