



PRIVATE AND INDEPENDENT SINCE 1923.

### International Student Transfer-In Form

International students with F-1 or J-1 visas who have attended a school in the U.S. must make sure that this form is completed and submitted to the Registrar’s office at South Texas College of Law Houston before they can enroll. A current form (one that gives information about the term immediately before the student will attend South Texas College of Law Houston) is required. Copies of your current immigration documents ( Passport, Visa and both sides of the I-94 card) must also be submitted.

Completion of this side of the form authorizes the Office of the Registrar at the school to verify the information the student has provided and to complete the reverse side of the form. They should mail or fax the form to the Office of the Registrar at South Texas College of Law Houston.

PLEASE TYPE OR PRINT LEGIBLY

- 1. Full name (as in passport): \_\_\_\_\_  
Last (family or surname) First (given) Middle
- 2. Date of Birth: \_\_\_\_\_ South Texas College of Law Houston Student ID Number: \_\_\_\_\_  
Month/Day/Year
- 3. Current Mailing Address: \_\_\_\_\_  
Street and Number/PO Box/ Apt # City State Country Zip or Postal Code

Please provide the address you want your I-20 mailed to:

\_\_\_\_\_

Street and Number/PO Box/ Apt #

\_\_\_\_\_

City State Country Zip or Postal Code

- 4. Phone number where you can be reached before enrolling at South Texas College of Law Houston: \_\_\_\_\_  
EAX number where you can be reached before enrolling at South Texas College of Law Houston: \_\_\_\_\_
- 5. Semester you plan to enroll at South Texas College of Law Houston: Check one: Spring Summer Fall Year \_\_\_\_\_
- 6. SEVIS release date from previous school (discuss with advisor at transfer-out school): \_\_\_\_\_  
Month/Day/Year
- 7. Visa Type: \_\_\_\_\_  
I am in a legal status (have been following the federal regulations for my visa type) and am eligible to transfer to South Texas College of Law Houston:  
Yes No If not, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

“State law requires that you be informed of the following: (1) you are entitled to request to be informed about the information about yourself collected by use of this form (with a few exceptions as provided by law); (2) you are entitled to receive and review that information; and (3) you are entitled to have the information corrected at no charge to you.”

I certify that all of the above information is correct and true.

\_\_\_\_\_
\_\_\_\_\_

Signature of Applicant Date (month/day/year)

## To the International Student Advisor

Your assistance is appreciated in completing the questions below at your earliest convenience, and then mailing or faxing this form to:, South Texas College of Law Houston, Office of the Registrar, 1303 San Jacinto, Room 204, Houston, Texas 77002; FAX # (713) 646-2939. If you have questions, please call (713) 646-1701. South Texas College of Law Houston, Houston, TX is designated "South Texas College of Law Houston" in SEVIS. F Program: HOU214F00227000

PLEASE TYPE OR PRINT LEGIBLY

1. Full name (as in passport): \_\_\_\_\_  
Last (family or surname) First (given) Middle

2. Date of Birth: \_\_\_\_\_  
Month/Day/Year

3. Student's visa type: \_\_\_\_\_. Expiration date of Certificate of Eligibility (I-20 or DS-2019) \_\_\_\_\_  
Month/Day/Year

Student's SEVIS #: \_\_\_\_\_

Dependents' SEVIS #s (Please list them by name):	Name	Number	Relationship to student
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

4. In what academic program is (or was) the student enrolled at your institution (degree level and major)? \_\_\_\_\_  
Did the student complete the program? Yes No

Dates of student's attendance at your institution. Please include all semesters (or quarters) and years.

\_\_\_\_\_

5. Transfer release date entered in SEVIS: \_\_\_\_\_; NOTE: The SEVIS school designation for  
Month/Day/Year  
STCL: SOUTH TEXAS COLLEGE OF LAW HOUSTON – South Texas College of Law Houston HOU214F00227000

6. To the best of your knowledge, is the student in a legal status and eligible to transfer to South Texas College of Law?  
Yes No If not, explain: \_\_\_\_\_

7. List all types and periods of authorized work permission granted to the student by your office or by CIS:  
\_\_\_\_\_  
\_\_\_\_\_

Additional remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

_____ Signature of International Student Advisor	_____ Institution	_____ Phone Number
_____ Printed Name and Title of International Student Advisor	_____ Date (month/day/year)	_____ Fax Number

Thank you for taking the time to complete this form.