

Houston College of Law

Career Counseling & Office Services

Career Counseling

Each student brings very different pasts, skills and interests to law school and the job search process, making employment decisions and issues a very individual and personal matter. The Career Resource Center believes you need to explore and focus your interests and learn how to market yourselves to potential employers. We encourage you to schedule an appointment for an individual counseling session to discuss your career related questions with a professional staff member.

Topics covered during counseling sessions may include:

- Getting Started - overview of services, options and opportunities available
- Career Exploration - determining career path and direction
- Resume - creating or refining a resume
- Cover Letter - creating or refining a cover letter
- Interviewing - for jobs and information gathering
- Internships - strategies, resources, and tools
- Job Search - strategies, resources, and tools
- Researching Organizations
- Networking - identifying and accessing professional contacts for information and insight
- Job Search Timeline
- Career Redirection - exploring options

To schedule an appointment, contact the Career Resource Center office at 713-646-1866 or cso@stcl.edu. Counselors are available to meet with students from 9:00 am to 5:30 pm Monday through Friday. Please contact your counselor if you need alternate appointment times. Each first year student is encouraged to meet with a counselor before completion of their first thirty hours.

It is important that you meet with your designated counselor to minimize wait time for an appointment.

Nazleen Jiwani, Director - counsels alumni
Robin Hennegan: A-I
Catherine Hounfodji: J-N
Pia Das: O-Z

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Office Services

Our services are tailored to the individual and we are constantly altering our programming and counseling as the market and methods change. We typically begin the process with the one-on-one counseling session and encourage students to pursue a working relationship with our office throughout their law school career and beyond.

Services we offer include:

- Programming
- Individual Career Counseling
- Recruiting Programs & Opportunities
- Job Postings
- Resume & Cover Letter Review
- Networking Opportunities
- Resource Library

Additional Courtesy Services

We have a Telephone, Fax Machine, Copier, Scanner, and computers available for use. These are available to students for employment related matters.