

## TABLE OF CONTENTS

I.	Procedures to Determine Whether a Course of Action is Ethical	F-1
II.	Beyond Standard UPL	F-1
III.	Conflicts of Interest and Ethical Walls	F-2
IV.	Business Cards and Letterhead	F-3
V.	Certificates of Service	F-4
VI.	E-Filing	F-4
VII.	Confidential Means Confidential	F-5
VIII.	Ethics of Electronic Communication	F-5
Appendix A	Texas Paralegal Standards	F-7
Appendix B	Code of Ethics and Professional Responsibility of the Paralegal Division of the State Bar of Texas	F-9